

BIRMINGHAM LINK – HOB Working Group Meeting
Minutes of meeting held Tuesday 31st August 2010(6.30pm – 8.30pm)
at The Nishkam Civic Association
Soho Road, Handsworth, Birmingham

PRESENT:

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| ▪ Noorin Akhtar (NA) | ▪ Elsie Gayle (EG) | ▪ Lynda Scott (LS) |
| ▪ John Barnabas (JB) | ▪ Normal Howell (NH) | ▪ Manjit Singh (MS) |
| ▪ Peter Colledge (PC) | ▪ Gerry Moynihan (GM) | ▪ Michael Tye (MT) |
| ▪ Neville Davies (ND) | ▪ Terrence Paget | ▪ John Tyrrell (JT) |
| | ▪ Raj Rattu (RR) | ▪ Roger Williams (RW) |

FACILITATORS PRESENT:

- Andrew John – Birmingham LINK Host
- Linda Onerhime (LO)
- Althea Daniel (Minutes)

1. APOLOGIES RECEIVED:

- Ruth Leach
- Asher Ore
- Rehanna Ahmed

The Chairman welcomed members to the meeting and asked everyone to introduce themselves and sign the attendance sheet.

2. NOTIFICATION NUMBER INDIVIDUAL AND GROUP/ORGANISATION

AJ stated that there were 370 HOB database members, 20 groups and a sub database of 92 organisations. Some people were contacted by post, some by e-mail. The format included areas of interest, postcode and constituency.

3. MINUTES FROM PREVIOUS MEETING

- a. RW stated that he did not attend the meeting on 27 July 2010.
 - b. Rehana Ahmed reminded the meeting that she had sent apologies for the previous meeting.
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4. MATTERS ARISING FROM THE MINUTES

Freedom of Information letter went from the Heart of Birmingham to HOB. MS enquired from AJ whether the group had written to South Birmingham. AJ reported that a letter was sent but that they had not responded. AJ was asked to take up the matter with South Birmingham PCT. LS reported that it would be helpful to receive feedback. AJ reported that the Chief Executive of HOB PCT was looking to attend an upcoming meeting. The Chair stated that a representative was needed from PCT. MS asked whether anyone would like to attend that they would be welcome and

added that procedures were in place to contact Martin Samuels and it was hoped that a speedier response would be received

Action:

AJ was asked to take up the matter with South Birmingham.

5. HOB PCT INPUT

FOIs responses had been received and it was considered that the matter could be taken up with any relevant Trust and make a complaint about missing deadlines. The Chair stated that the group needed to build on the existing relationship so that any outstanding issues could be addressed. MS suggested reviewing the previous FOIs to see what was outstanding. the whistle blowing policy and compromised agreement. AJ asked whether the group need to progress further. It was agreed that AJ obtain a copy of the Care Quality Commission report as this was not available on-line. AJ also stated that the 2010 document would be obtained when available. AJ also stated that the assessment had not been received at present but hoped that this would be resolved shortly so that the task of uploading information to the website www.birminghamlink.org would be dealt with.

RA stated that it was not appropriate for Nuala to be invited to meetings and that invitations should be to LS and RA. RA stated that they were asked to given an update on three areas, consultations done over the past year, care quality ratings and Transformation of community services. LS and RA circulated papers to members and apologised for not submitting these in advance. RA further stated that there had been 24 consultations half of which LINK were involved. Concern was expressed by EG relating to maternity services review. EG was unaware of this review and asked to see the paperwork. The group to read the documentation and raise any concerns at the next meeting.

Action:

- RA to forward paper on maternity services review to EG.
- AJ to obtain and circulate Care Quality Commission.
- AJ to obtain 2010 document.
- AJ to ensure website to be updated with info.

RW mentioned the Despatches programme and the way it was handled and sought clarification on the approach. RA explained that the approach was about making people aware of risks and offering screening facilities of which a large amount of money was invested. In answer to a question raised concerning Item 22 and the progress made to date, RA advised the group that one of the services would go live the following day but that the other was under negotiation. MS enquired as to whether LINK had been informed. RA stated that formal contacts at LINK were informed but LINK had not been involved as to the patients' experience and particular services. MS could not find 'out of hours' consultation in the document. RA stated that 'out of hours' was done in June and therefore was not part of the current update. MS stated that it was vital when taking patients' experience that Birmingham LINK should be informed as the Trust had a statutory duty to inform the LINK. It was agreed that LINK should be informed before consultations took place.

Action:

Trust to inform the LINK before consultations took place.

LS advised the group that the Trust wanted to have a positive and fruitful relationship with LINK and would be happy to receive any comments. It was agreed that any information passed to the LINK would be sent to the right person. MS stated that the ratings from the CQC were disappointing. Community health staff could be transferred to BCHT. Consultation was needed with staff, public engagement events. It was stated that some services by private firms were not good and that PCTs had a responsibility of making sure services are carried out satisfactorily. LS also stated that poor performance would be taken very seriously. MS stated that the long-term implications should be considered and was concerned about Birmingham Community Health Care. In answer to a question from the Chair regarding numbers of staff, LS stated that there were approximately 850 – 900 out of a total of 1250. AJ stated that the figures were approximately 2000 and were between HOB & BEN. MS enquired about the current state and what services could be offered as he was concerned about past performance. AJ to invite a member of the team, Tracey Taylor (BCHC) to attend the next meeting.

Action:

- AJ to invite a member of the team, Tracey Taylor, to attend the next meeting to explain the position.
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7 FEEDBACK UPDATE

AJ reported from the question raised at the AGM. There would be a response to Mr Samuels with a view to developing relationships with LINK. AJ was awaiting instructions regarding whistle blowing and Colston PCC and asked the group where it wanted to go. Mention was made of Colston's new health centre and the usage and capacity for such a health centre. MS expressed concern that a health centre in Handsworth was still to materialise which had been promised in 2006 and then in 2008. GPs had now moved out of the area therefore creating greater health issues. Attwood Green would become what was now Colston. EG requested information on what was happening with maternity services with HOB. LS to have questions answered by the next meeting.

Action:

- MS to attend public meeting at SHA
 - LS to have questions answered by the next meeting.
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8. DEVELOPING WORKPLAN PROGRESS

AJ circulated papers to the group and stated that the workplan was not intended to be in any particular order and that the idea was that actions could be followed more easily per task. AJ requested feedback from the group for the next meeting.

Action:

- Group to feedback at next meeting.
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9. DEVELOPING HOB GROUP AWARENESS

Lo and Gk would be out in the community and that the Trust should be encouraged to engage with LO and GK to develop awareness and membership.

10. ANY OTHER BUSINESS

Papers were circulated concerning the notification about the public meeting regarding the new hospital in Sandwell. The meeting was informed by MS that the West Birmingham Hospital was holding its AGM very soon at the Botanical Gardens.

Invitations regarding the Right Care Partnership Board were circulated. The group was asked for suggestions on who might attend. There was one position available. AJ to ask group whose name would be put forward. The group was informed that meetings were held at the City Hospital. The terms of reference for Right Care Partnership Board was also passed to members.

EG stated that after looking at issues within area that it was important that the person was of substance. LS stated that the person should also have a strong position of interest. .

6. DATE OF THE NEXT MEETING

Wednesday 29 September from 6.30 – 8.30pm. Venue to be confirmed.