

BIRMINGHAM LINK – HOB Working Group Meeting
Minutes of meeting held Tuesday 25th January 2011
The Muath Trust, The Bordesley Centre, Stratford Road, Camp Hill,
Birmingham, B11 1AR

PRESENT:

- Manjit Singh (MS) ▪ Rehana Ahmed (RA) ▪ Noorin Akhtar (NA)
- (Chair) ▪ John Tyrrell (JT) ▪ Elsie Gayle (EG)
- Peter Colledge (PC) ▪ Asha Ohri (AO)

FACILITATORS PRESENT:

- Nahida Kausar (NK) –Gateway Family Services
- Siobhan Garrattley (SG) - Gateway Family Services (Minute Taker)

APOLOGIES RECEIVED:

- Michael Tye (MT) ▪ Lynda Scott (LS) ▪ Sushila Patel (SP)
- Dr Andrew Rouse (AR)

1.TB Update (Dr Andrew Rouse)

NK explained to the group that unfortunately Dr Rouse was unable to attend the meeting and had given his apologies, NK confirmed that the Host would arrange for him to be invited to the next meeting to give a full update.

RA gave a brief update summary of the particular case of the 15 year old girl who died from TB at Birmingham Children’s Hospital on 6th January. She explained that a full review within the PCT was being undertaken, led by Jackie Chambers, and will look at the contact healthcare agencies had with the child. TB nurses have been working with the school and family and once more is known about the particular strain, a risk assessment will be carried out.

EG asked for clarification on the particular strain and RA confirmed that they are still investigating the particular strain and assured her a review was being undertaken and information being gathered. MS raised his concerns and said that presumably there is a follow up procedure and mechanisms in place to monitor such outbreaks. RA responded confirming that there is an overall TB strategy which is under development and being revised in light of the current situation. NK asked if the strategy will go to consultation, RA said it should do but was not aware which stage the strategy was at present. RA said she could ask Dr Rouse to give highlights from the strategy at the next meeting if that would be helpful.

MS commented that GP’s have a duty to report any suspicions of TB outbreak and asked what guidelines have PCT’s given to GP practices and what mechanisms are in place.

Brief discussion took place around GP practices knowing about mechanisms for reporting suspicious cases. MS asked RA for the number of people hospitalised due to TB and cost of the treatment.

AO asked if you have previously had TB, can it reoccur or is it dormant, RA responded that once you have had it you can have it again and that there are different strains that you can catch.

Action:

- Host to invite Dr Andrew Rouse to next meeting to give full update.
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2. Minutes from previous meeting- 26th October 2010 & 30th November 2010

Minutes of 26th October 2010 Meeting

Accuracy

Attendance Mango Hotto) & Jesamy Kinghorn were in attendance at last meeting.

Page 1 replace 'poor' with 'all communities'

Page 3 EG asked that it be noted that she was a practising midwife independent of the NHS

Minutes of 30th November 2010 Meeting

Accuracy

Apologies RA had given apologies, need to be recorded

These minutes were approved as an accurate record of the meeting

3. Matters and Actions Arising

3.1 Matters Arising from 26th October 2010 Minutes

JT asked about last paragraph on page 1, enquiring whether all staff or some staff will be transferred to South Birmingham. RA said it was staff that were responsible for providing services i.e physiotherapists

3.2 Matters Arising from 30th November 2010 Minutes

MS suggested to group that at future meetings, the minutes are only referred to as notes and not formal minutes and avoid being scrutinised about accuracy. NK explained that this will need to be agreed at CLOG and Admin and Finance before it can be finalised.

EG raised question about how a meeting is defined as quorate. EG mentioned that sub groups have a structure about minutes, action groups do not, particularly WHAMG, how we are managing what we are recording is not clear and is being looked at currently. EG asked MS how HOB minutes are signed off and commented that we could only correct them if we were present at the meeting. MS responded saying that in the main they were signed off by the people who attended the meeting.

3.3 Right Care Right Here Board

MS informed that due to the previous Right Care Right Here (RCRH) board being cancelled, the board have not been able to authorise the quarterly briefing paper created for the PCT's to be shared with LINK. This will be discussed at the next meeting and MS will share the update with the group

3.4 FOI Request

JT commented to group that an FOI request to Heart of Birmingham, South Birmingham and Social Care has not been followed up by the group. JT commented that there is also a complaint lodged with South Birmingham, which has still to be

responded to and is overdue. NK explained that she has been updated by JT on the concerns and would chase up and report back at next meeting.

JT also commented on difficulty with complex care provider and was asked to contact Lynda Scott, whom he has spoken with. JT explained that he is still awaiting a response from Lynda Scott and had sent a follow up email on Dec 28th. RA said she would take the concerns back to Lynda to try and get a response, NK requested to be copied in.

EG asked the group if it would be an idea to get the commissioners to come and talk to the group regarding Complex Care, RA said she felt this would be a good idea and asked if this was to happen, would it resolve the issues JT had raised or did the group still feel issues needed to be raised with Lynda Scott. JT responded that these are two separate issues so a response would still be required from Lynda Scott. MS then asked what the range of complex care providers is and what is the procedure if someone wants to change providers and how do patients input into strategy.

3.5 Merger of Provider Services

MS gave an update on the merger of provider services, and explained that he has written to Mr Martin Samuels Director of Commissioning and has provided him with two lists of issues he would like discussing. Mr Samuels has responded on one issue to say he is working on it. In regard to the other issue MS explained he has since received notice from Jenny Northcoat from HOB PCT that they have received this as an FOI request MS explained that he had written to Mr Samuels asking about PCT provider arms and how they have dealt with the merger regarding extended consultation period until February. MS explained he will write to Birmingham Community Health Care asking them about services transferred to them and will also be writing to BEN PCT as they were also involved. EG asked MS how did you ascertain level of provision before, MS confirmed once we receive answer regarding service provision that was transferred/not transferred. MS confirmed he would give an update once he had met with Mr Samuels, MS asked if anyone would like to attend that meeting.

Actions:

- MS to update group once meeting with Mr Samuels has taken place regarding Merger of Provider Services
- MS to update group regarding Right Care Right Here Board once the next meeting has taken place
- RA to take concerns from JT back to Lynda Scott for response in relation to complex care
- Host to chase up FOI request and report back at next meeting
- Host to raise suggestion made by MS regarding future HOB meetings having notes produced rather than formal minutes, at CLOG and Admin and Finance a

4. Feedback and Update

4.1 Right Care Right Here Board

MS informed group that the last RCRH meeting was cancelled, but hopefully approval to publish quarterly return will be given, if we do not get approval an FOI will be sent each month to get a copy. MS briefly explained what the Right Here Right Care Board do, PCT's across Birmingham and Sandwell meet with Social Services to come up

with clearer pathways to get patients out of hospital and into primary care. They are looking at removing more services out of hospital into the community.

4.2 PCT consultation update

RA informed that the consultation update for 2009/10 has been published in the consultation document and a spreadsheet of more recent consultations has been forwarded to MS as well. MS requested the original consultation document created by HOB before it was incorporated with the other PCTs. RA explained that the original document was only a draft and she would be happy to share it, if she can locate it.

Discussion arose about consultations done with Urgent Care Centre and some were missing from the document. RA explained that the document was a report on national consultations only, the Trust may have carried out further consultations.

MS asked RA how will we know what PCT's are doing for the future, RA commented that it would be very different from April in transition year as PCT won't exist from 2013. RA explained that as LINK evolves into healthwatch; there needs to be a dialogue between the Consortia and LINK and informed the group that there is a consortia event on 8th Feb at Muath Trust, to which invitations have gone out to some Core Group members and MS

Action

- RA to share original HOB consultation document if still available
 - RA to send Host copy of email invitation to consortia event on 8th Feb for host to forward onto members who may have not received.
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5. Election Update

MS informed group that he understands that it has been decided the election will be continued.

PC requested to know the details for the next Core Group meeting.

Action

- Host to inform PC of next Core Group meeting
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6. Any Other Business

NA commented that as a Practice Manager, concerns have been raised with her by different patients regarding the urgent care centres and being seen by a nurse and not a GP, also the decommissioning of watch your child's weight management services in Ladywood, as some members are worried whether or not this will be replaced. MS mentioned also about gym for free as this is part of child's weight management and is funded up till 31st March, is there anything else in its place. Also concerns have been raised about HEFT's Bowl Cancer Kits, as patients have received the initial letters regarding the scheme but have not received the kit.

MS also mentioned about health, i.e if someone has dementia, the impact that the coming together of health and social care will bring, and will this have serious consequences for people. RA suggested maybe someone from Birmingham Council attend a future meeting to discuss and explain this.

PC commented that he is quite concerned about the changes around GP consortia to which MS agreed. MS explained that GP consortia would have to follow the same guidelines that PCTs were following previously when reporting consultations

EG raised concern that she felt unaware of information that was available and requested individual consultation reports for BEN and South PCT.

JT requested the next meeting to be held at The Millennium Centre on Dudley Road.

Action:

- Host to arrange next meeting at The Millenium Centre
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8. Date and Venue of Next Meeting

1st March 2011, The Millennium Centre, Dudley Road, Birmingham, B18 4HB
